GNANAM SCHOOL OF BUSINESS
Wisdom in Business

OFFICE OF THE DIRECTOR

MINUTES OF THE ACADEMIC PROGRAM MEETING

Date: 6th July 2025
Time: 11.15 pm to 12.15 pm
Venue: Director's Chambers
Meeting No: 40

AGENDA:

1. To discuss the draft calendar submitted for approval by academic coordinators
2. To identify and amend clashes in the calendar between the two semesters relating to academic/ co-curricular/ extra-curricular activities.
3. Any other matter/event that may affect the execution of the time table.

The above agenda was taken up for discussion by the two Academic Coordinators and the IQAC coordinator with Director.

The following were discussed in the meeting:

1. The meeting commenced with Director welcoming the members and appreciating the prompt submission of the calendars by the two coordinators. A review of the calendar showed that the commencement dates were planned as 4th August 2025 for 3rd semester the new batch. The proposed last working day was planned as 2nd Week of November approximately 90 working days

2. The coordinators submitted that they had coordinated their efforts in the calendar preparation to ensure there were no clashes.

3. The IQAC coordinator pointed out that Anna University is yet to announce its time table for the odd semesters.

4. All the programs and events for the academic year were scheduled

5. The director discussed the finalization of specialization for the final year students and asked the academic coordinator to prepare the final list of the same.

6. The meeting ended with the members agreeing to adopt this calendar tentatively till the official calendar is released by Anna University for adoption.

7. Dr.Isaac Johny proposed the Vote of Thanks.

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MEMBERS PRESENT:

S.NO.	NAME OF THE FACULTY MEMBER	SIGNATURE
1.	Dr.S.P.S.Arul Doss, Director	
2.	Dr.V. Moovendhan, Dean	
3.	Dr. Issac B. Johny, Academic Co-ordinator	
4.	Mr.A.D.J. Rajesh Academic Co-ordinator	
5	Dr.S.Christina Sheela, IQAC Co-ordinator	

Copy to: IQAC Cell.

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INTERNAL QUALITY ASSURANCE CELL

Academic Year 2025-26 | **Meeting No: 41** | **Odd semester**

Date: 2-8-2025

Notice

The IQAC meeting for the academic year 2025-26 Odd semester is to be held on 2nd August, 2025 at 04.00 pm in the faculty meeting hall. The agenda is attached along with this notice. All the IQAC members are requested to attend the meeting and provide their valuable inputs to take the necessary action in this regard.

02/08/25

IQAC COORDINATOR **CHAIRPERSON**

Copy to

1. CEO
2. Academic Coordinator/III Sem
3. Academic Coordinator/I Sem
4. AO

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INTERNAL QUALITY ASSURANCE CELL

Academic Year 2025-26 **Odd semester**

IQAC MEETING

AGENDA

Date: 02-08-2025 **Venue:** Faculty Meeting Hall

Time: 4.00pm to 5.30 pm **Called by:** IQAC Coordinator

Attendees: All IQAC Members Meeting No: 41

Items to be discussed

1. Confirmation of minutes from previous meeting
2. Changes in IQAC Composition
3. Functioning of MoUs
4. IQAC Action plan sem-1 & Sem-3 of AY 2025-26 as per NAAC requirement
   i) Value Added Courses
   ii) Seminars/Conferences/Workshops
   iii) Commemorative Days and festivals celebration
   iv) Extension activities through MoUs
   v) Other Events (Sports, cultural, etc.)
   vi) Allocation of Roles & Responsibility for the AY
5. Schedule of Internal NAAC file audit
6. Faculty participation in FDPs outside the Institutions
7. Faculty Publications in Journals/Conferences
8. Research consultancy projects/activities
9. Initiation of CO-PO Attainment – Estimation
10. Effective usage of ERP
11. Faculty Performance Appraisal Presentation
12. Any other item with the permission of chair person

IQAC COORDINATOR **CHAIRPERSON**

GNANAM SCHOOL OF BUSINESS
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INTERNAL QUALITY ASSURANCE CELL

Academic Year 2025-26 **Odd semester**

Details of IQAC Members for the academic year 2025-26

Sl. No	Member	Designation	Designation in IQAC	Email-id
1	Dr. S.P.S Aruldoss	Director	Chairperson	director@gsb.co.in
2	Dr. Joe Jesudurai	Member, Governing Council, GSB.	Member from Management	joejesudurai@gmail.com
3	Dr.V.Moovedhan	Dean Academics	Chairperson Academics	moovendhan@gsb.co.in
4	Dr. S. Christina Sheela	Associate Professor	IQAC Coordinator	christina.sheela@gsb.co.in
5.	Dr.S.Anjali Daisy	Associate Professor	Teachers to represent all levels	anjalidaisy@gsb.co.in
5	Dr. M.Chithra	Assistant Professor	Teachers to represent all levels (Exam Coordinator)	mchithrabala@gsb.co.in
6	Mr. Antony Nathan	Administrative Officer	Senior Administrative Officers	ao@gsb.co.in
7	Ms.Swathy. M	Final Year Student	Nominee from Student	official.swathi01@gmail.com
8	Ms.Jasmine Vedha	Alumni	Nominee from Alumni	jasminevedha1630@gmail.com
9	Mr.Karthikeyan Manoharan	Director Velmurugan Heavy Engineering Industries Pvt Ltd, Trichy-Thanjavur Expressway Sengipatti, Thanjavur – 613 402	Nominee from Employer	karthikeyan@velmurugan.in
10	Dr. Lakshmi Bala M	Associate Professor & HOD, BBA, KN Government Arts College, Thanjavur	Nominee from Local Society	lakshmibala_mba@yahoo.co.in

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INTERNAL QUALITY ASSURANCE CELL

Academic Year 2025-26 **Meeting No: 41** **Odd semester**

MINUTES OF THE MEETING

The IQAC Coordinator welcomed the members to the meeting and then initiated the meeting with the points to be discussed according to agenda circulated:

1. The minutes of the previous meeting were read and all the members accepted the same.
2. The IQAC committee composition was revised and a senior faculty member from GSB was included along with class coordinators, Dean and Director.
3. It was decided to improve the functioning of MoUs and the in-charge for MoUs, was directed by the committee to look into this issue.
4. IQAC Action plan for Sem-1 & Sem-3 of AY 2025-26 was discussed as per NAAC requirement including Value Added Courses, Seminars/Conferences/Workshops, Commemorative Days and festivals celebration, Extension activities through MoUs, Other Events including Sports, cultural, etc.
5. The NAAC coordinator was given in-charge to conduct the schedule for internal documentation audit.
6. It was decided by the committee to insist the faculty members to participate in at least one FDP held outside the institution every year.
7. The faculty members should be motivated to Publish at least two articles in Journals/Conferences per each academic year in scopus.
8. The faculty members need to be trained to initiate CO-PO Attainment estimation for their courses.
9. All the faculty need to be advised the effective usage of ERP
10. All the faculty are expected to do the Faculty Performance Appraisal and get the feedback from the Director.
11. All the faculty are expected to prepare the CIA question papers according to Blooms Taxonomy and CO-PO mapping.
12. TLEP was explained by Dean and will be followed the coming semesters.

The meeting ended up with the vote of thanks by IQAC Coordinator.

IQAC Coordinator **CHAIRPERSON**

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INTERNAL QUALITY ASSURANCE CELL

Academic Year 2025-26 **Odd semester**

Signature of the Members Attended:

Sl. No	Member	Designation	Designation in IQAC	Signature
1	Dr. S.P.S Aruldoss	Director	Chairperson	
2	Dr. Joe Jesudurai	Member, Governing Council, GSB.	Member from Management	
3	Dr.V.Moovedhan	Dean Academics	Chairperson Academics	
4	Dr.S.Christina Sheela	Associate Professor	IQAC Coordinator	
5.	Dr.S.Anjali Daisy	Associate Professor	Teachers to represent all levels	
5	Dr. M.Chithra	Assistant Professor	Teachers to represent all levels (Exam Coordinator)	
6	Mr. Antony Nathan	Administrative Officer	Senior Administrative Officers	
7	Ms.Swathy. M	Final Year Student	Nominee from Student	
8	Ms.Jasmine Vedha	Alumni	Nominee from Alumni	
9	Mr.Karthikeyan Manoharan	Director, Velmurugan Heavy Engineering Industries Pvt Ltd, Trichy-Thanjavur Expressway, Sengipatti, Thanjavur – 613 402	Nominee from Employer	
10	Dr. Lakshmi Bala M	Associate Professor & HOD, BBA, KN. Government Arts College, Thanjavur	Nominee from Local Society	

42

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Date: 16-12-2025

CIRCULAR

A **Faculty Meeting** is scheduled to be held as per the details given below:

Date: 16-12-2025
Time: 04:30pm
Venue: Staff Common Room, GSB
Meeting No: 42

All faculty members are requested to attend the meeting without fail. The agenda is given below. Your presence and active participation are highly expected.

AGENDA FOR THE MEETING

S.No	Agenda	Responsibility	Time
1	Welcome Address	Dean	09.30am to 09.35am
2	Opening Remarks	Director & CEO	09.35am to 09.45am
3	Discussion on Regulations 2026	Dean	09.45am to 10.20am
4	Curriculum & Syllabus 2026	Dean	10.20am to 10.40am
5	Controller Office & Assessment Plan	Dean/COE	10.40am to 11.00am
6	Current Year Programs, Clubs activities & Club records	Faculty Members & Club Coordinators	11.15am to 11.25am
7	Academic Calendar	Academic Co-ordinator	11.25am to 11.45am
8	Juran's Placement Status	Placement Cell	11.45am to 11.55am
9	Juran's Project Status	Project Co-ordinator	11.55am to 12.05pm
10	Admission 2026 Status	Admission Co-ordinator	12.05pm to12.15pm
11	Accreditation and Ranking Initiatives	Dean & IQAC Co-ordinator	12.15pm to 12.25pm
12	Alumni Association Activities	Alumni Association Co-ordinator	12.25pm to12.30pm
13	ERP & IT Transformation for Autonomous	Dean & ERP Co-ordinator	12.30pm to 12.40pm
14	Roadmap and Action Plan for Autonomy / Center for Research	Dean	12.40pm to 12.55pm
15	Closing Remarks	Director & CEO	12.55pm to 01.00pm

DEAN-ACADEMICS **DIRECTOR**

GNANAM SCHOOL OF BUSINESS
Wisdom in Business

WINGS OF WISDOM
ACADEMIC YEAR 2025-26

Faculty Meeting

Date: 16-12-2025
Time: 4.00 PM
Venue: Conference Room
Meeting No: 42

Sl.No	Faculty Name	Designation	Signature
1	Dr.V.Moovendhan	Dean Academics	
2	Dr.S.Christina Sheela	Associ.Prof	
3	Dr.B.Issac Johny	Associ.Prof	
4	Dr.S.Anjali Daisy	Associ.Prof	
5	Dr.S.Kanimozhi	Associ.Prof	
6	Dr.M.Chithra	Asst.Prof.	
7	Mr.S.Manikandan	Asst.Prof.	
8	Mr.S.Santhosh	Asst.Prof.	
9	Mr.S.Sai Subramanian	Asst.Prof.	
10	Mr.S.Mathew Divakar	Asst.Prof.	

Dean-Academics

Director

43

GNANAM SCHOOL OF BUSINESS
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Date: 27.02.2026

CIRCULAR

A **Faculty Meeting** is scheduled to be held as per the details given below:

Date: Friday, 27th February, 2026
Time: 09.30 a.m.
Venue: Staff Common Room, GSB
Meeting No: 43

All faculty members are requested to attend the meeting without fail. The agenda is given below. Your presence and active participation are highly expected.

AGENDA FOR THE MEETING

S.No	Agenda	Responsibility	Time
1	Welcome Address	Dean	09.30am to 09.35am
2	Opening Remarks	Director & CEO	09.35am to 09.45am
3	Discussion on Regulations 2026	Dean	09.45am to 10.20am
4	Curriculum & Syllabus 2026	Dean	10.20am to 10.40am
5	Controller Office & Assessment Plan	Dean/COE	10.40am to 11.00am
6	Current Year Programs, Clubs activities & Club records	Faculty Members & Club Coordinators	11.15am to 11.25am
7	Academic Calendar	Academic Co-ordinator	11.25am to 11.45am
8	Juran's Placement Status	Placement Cell	11.45am to 11.55am
9	Juran's Project Status	Project Co-ordinator	11.55am to 12.05pm
10	Admission 2026 Status	Admission Co-ordinator	12.05pm to12.15pm
11	Accreditation and Ranking Initiatives	Dean & IQAC Co-ordinator	12.15pm to 12.25pm
12	Alumni Association Activities	Alumni Association Co-ordinator	12.25pm to12.30pm
13	ERP & IT Transformation for Autonomous	Dean & ERP Co-ordinator	12.30pm to 12.40pm
14	Roadmap and Action Plan for Autonomy / Center for Research	Dean	12.40pm to 12.55pm
15	Closing Remarks	Director & CEO	12.55pm to 01.00pm

DEAN-ACADEMICS **DIRECTOR**

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Faculty Meeting - I

Date: 27/02/2026 (Friday) Meeting No: 43

Time: 09.30am

Venue: GSB, Staff Common Room

Sl.No	Name	Designation	Signature
1	Dr.SPS.Arul Doss	Director & CEO	
2	Dr.V. Moovendhan	Dean Academics	
3	Dr.S. Christina Sheela	Associate Professor	27/2/26
4	Dr.B.IssacJohny	Associate Professor	
5	Dr.S. Anjali Daisy	Associate Professor	27/2/26.
6	Dr.S.Kanimozhi	Associate Professor	27/2/26
7	Dr.M.Chithra	Assistant Professor	27/2/26
8	Mr.S.Manikandan	Assistant Professor	27/2/26
9	Mr.S.Santhosh	Assistant Professor	
10	Mr.S.Sai Subramanian	Assistant Professor	S. Sai Subramanian 27/2/26
11	Mr.S.Mathew Divakar	Assistant Professor	27/2/26

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(AUTONOMOUS)

CIRCULAR

Ref. No.: GSB/ACM/IQAC/2026-27/01
Date: 18.07.2026

Faculty Meeting

Meeting No: 44

All faculty members are hereby informed that a **Faculty Meeting** has been scheduled as per the details given below:

Date: Tuesday, 21 July 2026
Time: 9.00 AM – 11.30 AM
Venue: Faculty Common Tea Room

The meeting is convened to deliberate on important academic, administrative, and institutional quality initiatives. The agenda for the meeting is as follows:

1. 2025 Regulation & Syllabus
2. 2026 Regulation & Syllabus
3. NAAC & NBA
4. Governance @ GSB
5. New Norms & Academic Calendar
6. Autonomous Status
7. Certificate Courses
8. MOUs through Industry-Backed Courses
9. Exit Interview Feedback
10. General Discussions

All faculty members are requested to attend the meeting punctually and actively participate in the discussions.

Director,
Gnanam School of Business,
Mary's Nagar,
Trichy-Thanjavur Express Way,
Sengipatti-613 402.
THANJAVUR.

Copy to: Faculty Notice Board

GNANAM SCHOOL OF BUSINESS * SENGIPATTI *

Signature of the faculty members

S. Sai Subramanian

Outlook

[staffofgsb:5498] Faculty Meeting Invitation – Academic Planning and Quality Initiatives

From Director GSB <director@gsb.co.in>
Date Sat 18-Jul-26 05:04 PM
To Staff of Gsb <staffofgsb@googlegroups.com>

Dear Faculty Members,

Greetings!

You are invited to attend the **Faculty Meeting** scheduled as follows:

Date: 21 July 2026 (Tuesday)
Time: 9.00 AM – 11.30 AM
Venue: Faculty Common Tea Room

The meeting aims to discuss important academic, administrative, and quality assurance initiatives for the upcoming academic year. Your active participation and valuable suggestions are highly appreciated.

Agenda:

1. 2025 Regulation & Syllabus
2. 2026 Regulation & Syllabus
3. NAAC & NBA
4. Governance @ GSB
5. New Norms & Academic Calendar
6. Autonomous Status
7. Certificate Courses
8. MOUs through Industry-Backed Courses
9. Exit Interview Feedback
10. General Discussions

All faculty members are requested to attend the meeting punctually.

We look forward to your presence and valuable contributions.

With regards,

Director
GSB

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–
Thanks

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WINGS OF WISDOM

Regards
Director, GSB
Tiruchi - Thanjavur Expressway,
Sengipatti, Thanjavur Dist. - 613402.
Ph: 04362 - 221102 - 05
www.gsb.ac.in | mail@gsb.co.in

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(AUTONOMOUS)

MINUTES OF THE FACULTY MEETING

Date: 21 July 2026 (Tuesday)

Time: 9.00 AM – 11.30 AM

Venue: Faculty Common Tea Room

A Faculty Meeting was held on **21 July 2026** from **9.00 AM to 11.30 AM** in the **Faculty Common Tea Room** under the chairmanship of the **CEO/Director, Dr. S. P. S. Aruldoss**. The CEO welcomed all the faculty members and appreciated their dedication and valuable contributions during the **2025–26 academic year**. He reviewed the institution's achievements and emphasized the importance of continuous academic excellence, quality assurance, institutional governance, industry engagement, and strategic planning for the forthcoming **2026–27 academic year**.

The following agenda items were discussed:

1. 2025 Regulation & Syllabus

Dr. B. Issac Johny Rajadurai presented a review of the implementation of the **2025 Regulations and Curriculum** during the academic year. It was noted that no new courses had been introduced under the 2025 Regulations. However, revisions had been made to the existing syllabi to align them with evolving academic and industry requirements. Faculty members discussed their experiences in implementing the revised curriculum, the challenges encountered, and suggestions for further strengthening the programme.

Resolution:

- The implementation of the 2025 Regulations and syllabus was reviewed, and the observations and suggestions made by the faculty shall be considered while planning future curriculum revisions.

2. 2026 Regulation & Syllabus

Dr. B. Issac Johny Rajadurai presented the proposed **2026 Regulations and Curriculum**, highlighting the introduction of several new industry-oriented and emerging area courses. The revised curriculum aims to enhance interdisciplinary learning, employability, and industry relevance. Faculty members appreciated the new curriculum framework and discussed the academic preparedness required for its effective implementation during the forthcoming academic year.

Resolution:

- The proposed 2026 curriculum was recommended for implementation after obtaining the necessary statutory approvals.
- Faculty members shall prepare course plans, learning materials, and assessment strategies in line with the revised curriculum before the commencement of the academic year.

3. NAAC & NBA

The CEO informed the faculty that, following the successful **NAAC Accreditation with B++ Grade in the Second Cycle**, the institution would now focus on obtaining **NBA Accreditation** during the forthcoming academic year. Faculty members were requested to extend their full cooperation in implementing Outcome-Based Education practices and preparing the necessary documentation.

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Mr. Manikandan demonstrated the newly developed **NAAC ERP System**, which has been designed to maintain criterion-wise data, documentary evidence, and institutional records. Faculty members were requested to update their academic and departmental information regularly to ensure timely documentation and continuous quality assurance.

Resolution:

- All faculty members shall update the ERP regularly with relevant NAAC and NBA documentation.
- Preparatory activities for NBA Accreditation shall commence immediately with active participation from all departments.

4. Governance @ GSB

The governance framework for the forthcoming academic year was discussed. Academic Coordinators were entrusted with the responsibility of monitoring student discipline, attendance, leave management, mentoring, and other academic administrative activities within their respective programmes. Faculty members were requested to ensure timely communication and adherence to institutional policies.

Resolution:

- Academic Coordinators shall effectively monitor academic administration, student discipline, attendance, and leave management throughout the academic year.

5. New Norms & Academic Calendar

The **Student Norms and Regulations** were reviewed, and faculty members were informed that the revised norms should be updated and finalized on or before **25 July 2026**.

The Academic Calendar for the **2026–27 academic year** was presented and discussed.

- **Odd Semester:** August 2026 – November 2026
- **Even Semester:** January 2027 – April 2027

Faculty members were requested to complete all academic preparations, including lesson plans, course files, and teaching schedules, before the commencement of classes.

Resolution:

- The revised Student Norms shall be finalized before 25 July 2026.
- All academic activities shall be carried out in accordance with the approved Academic Calendar.

6. Autonomous Status

The CEO reiterated the opportunities and responsibilities associated with GSB's **Autonomous Status**. Faculty members were encouraged to make effective use of the academic flexibility available in designing innovative curricula, adopting contemporary pedagogical practices, strengthening outcome-based education, and introducing value-added learning experiences.

He emphasized that every faculty member should contribute towards establishing a distinct academic identity for GSB by demonstrating innovative teaching practices, curriculum enrichment, and meaningful industry engagement that differentiates GSB from other management institutions.

GNANAM SCHOOL OF BUSINESS ★ PANRUTI ★

Resolution:

- Faculty members shall effectively utilize the academic autonomy available to strengthen curriculum quality, teaching effectiveness, and institutional distinctiveness.

7. Certificate Courses

Faculty members discussed plans to organize **Industry-Based Certificate Courses** during the forthcoming academic year for both GSB students and external participants. These programmes are expected to enhance employability, strengthen industry interaction, and generate additional institutional revenue.

The CEO informed the faculty that a **revenue-sharing mechanism** would be implemented, enabling faculty coordinators to receive a share of the revenue generated through certificate programmes conducted under their leadership.

Resolution:

- Faculty members shall identify suitable industry-oriented certificate programmes and collaborate with industry experts for their delivery.
- Revenue sharing shall be implemented as per institutional policy.

8. Industry MoUs and Industry-Backed Courses

The CEO emphasized the importance of strengthening industry-academia collaboration. Faculty members were encouraged to establish **Memoranda of Understanding (MoUs)** with industries relevant to their areas of specialization during the forthcoming academic year.

These collaborations should facilitate internships, live projects, industrial visits, guest lectures, placement opportunities, consultancy activities, and industry-backed certificate courses.

Resolution:

- Every faculty member shall initiate efforts to establish industry collaborations and execute MoUs aligned with their specialization.
- Industry partnerships shall primarily focus on enhancing placements, internships, and skill development opportunities.

9. Exit Interview Feedback

The CEO shared the key observations obtained from the Exit Interviews conducted with the outgoing MBA batch. Students expressed their appreciation for the sincere efforts, commitment, and support extended by the faculty members throughout the programme.

Certain constructive suggestions were also received regarding classroom delivery, instructional methodologies, and student engagement practices. The CEO informed the faculty that individual meetings would be conducted to discuss the feedback confidentially and identify suitable measures for continuous improvement.

Resolution:

- Individual faculty feedback sessions shall be conducted to enhance teaching effectiveness and improve the overall student learning experience.

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10. General Discussions

The placement performance of the outgoing batch was reviewed. The CEO emphasized that placements should continue to remain one of the institution's highest priorities.

Faculty members were requested to actively support placement activities by utilizing their professional networks, industry collaborations, and MoUs. Special emphasis was placed on securing **high-value placement opportunities with salary packages of ₹10 lakh per annum and above** for deserving students.

Faculty members were also encouraged to support industry-backed certificate programmes and placement initiatives as part of their academic responsibilities.

Resolution:

- All faculty members shall actively contribute towards placement activities through industry networking, MoUs, certificate programmes, and employer engagement.
- Focus shall be given to increasing the number of placement opportunities with salary packages of ₹10 lakh per annum and above.

The CEO thanked all the faculty members for their dedicated service and valuable contributions during the **2025–26 academic year**. He expressed confidence that the collective efforts of the faculty would further strengthen GSB's academic excellence, accreditation initiatives, governance practices, industry collaborations, and placement performance in the forthcoming **2026–27 academic year**.

The meeting concluded at **11.30 AM** with a vote of thanks.

Prepared by IQAC Coordinator	**Approved by** **Dr. S. P. S. Aruldoss** CEO/Director
21/7/26	22.7.26

GNANAM SCHOOL OF BUSINESS ★ SENGIPATTI ★

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Wisdom in Business
(AUTONOMOUS)

Faculty Meeting

Date: 21/07/2026 (Tuesday)

Time: 09:00am

Venue: GSB, Staff Common Room

Sl. No	Name	Designation	Signature
1	Dr.SPS.Arul Doss	Director & CEO	
2	Dr.B.IssacJohny	Associate Professor	
3	Dr.S. Anjali Daisy	Associate Professor	
4	Dr.M.Chithra	Assistant Professor	
5	Dr. S.P Karuppasamy Pandian	Assistant Professor	
6	Mr.S.Manikandan	Assistant Professor	
7	Mr.S.Santhosh	Assistant Professor	
8	Mr.S.Sai Subramanian	Assistant Professor	
9	Mr.S.Mathew Divakar	Assistant Professor	

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